

Westfield Board of Trustees

Special Meeting
April 6, 2020

Trustee Schmidt called the meeting to order at 7:05 PM. Roll call: Patterson-aye, Schmidt-aye, Horner-aye.

Roads Report

(RS Evans not in attendance due to social distancing mandates)

- Lee Evans (RS) is requesting the bid to be awarded to Melway Paving Company for the paving projects on Buffham, Lake and Ballash roads.

Trustee Schmidt makes a motion to award the bid to Melway Paving Company to perform paving projects on Buffham, Lake and Ballash road; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye.

- As discussed at the December 16th, 2019 regular meeting, the board of trustees needs to approve the Personnel policies and handbook for the TWP. The medical benefits policy was revised at the December 16th, 2019 meeting, but never approved according to the minutes.
- The new medical benefits policy states that any increase in the TWP's medical premiums due to an employee's own personal habits will fall solely on that employee and not the TWP. The TWP currently pays 80% of the insurance policy costs.
- Trustee Patterson spoke to a local village to find out how they handle similar premium increases. He will check with the Medina County Prosecutor's office on how to handle the revised policy verbiage.
- On the medical benefits application for Westfield TWP, employees are asked if they are a smoker or non-smoker.
- Trustee Schmidt stated that the revised policy was reviewed on December 16th, 2019, but was not voted on or approved.
- Members of the board are requesting time to look more thoroughly into the policies and handbook that were discussed at the December 16th, 2019 meeting.

Zoning

(ZI Sims not in attendance due to social distancing mandates)

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- ZI Sims emailed the new fee schedule to the board of Trustees for review. There are no changes, only clarifications made to the schedule. Trustees would like time to review.

Fiscal Officer's Report

(FO Kurtz not present due to social distancing mandates)

- Payment Listing (See Attached). Payments in the amount of \$25,994.65.

Schmidt makes a motion to pay the bills in the amount of \$25,994.65 as submitted; seconded by Horner. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

Appropriations Status

(See Attached)

Receipt Listing

(See Attached)

Fund Status

- \$104,653.01 Pooled Investments
- \$166.10 Secondary Checking
- \$546,859.53 Primary Checking
- \$951,678.64 All Total Funds

(See Attached)

New Business

- Trustee Schmidt will arrange the next TWP meeting to be done with Zoom.
- FO Kurtz will advertise that future meetings will be held with Zoom.

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Patterson makes a motion to adjourn at 7:32 PM; seconded by Schmidt. All said aye. Meeting adjourned.

Respectfully submitted by:

Amy M. Banfield

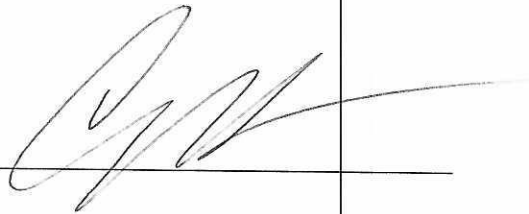
Date approved: 4-22-20



Trustee Michael Schmidt, Chair



Trustee Kent Patterson



Trustee Craig Horner

